

# Fudan University Registration Guidance for 2018 International Students

## I. Preparation for Matriculation

### 1. Visa

Regarding visa and residence permit, please read through the “Handbook of Visa and Accommodation for New International Students of Fudan University”, which was mailed together with the admission notice.

### 2. Student Number query

From 1<sup>st</sup> August onwards, all new international undergraduate students can visit <http://iso.fudan.edu.cn/QueryStuNo/> to query their student numbers. So could book the dormitories and visit [www.freshman.fudan.edu.cn](http://www.freshman.fudan.edu.cn).

### 3. Payment of tuition

Tuition is paid annually. Please check the financial department announcements for the tuition fees schedule <http://cwc.fudan.edu.cn/>.

Tuition can be paid online. Please visit <http://iso.fudan.edu.cn/wszf.htm> and follow the instructions for paying tuition online from 20 August to 28 September.

If you have any questions about the payment procedure, please contact Fudan University financial office.

TEL: +86-21-65648170

Mail: [hyj@fudan.edu.cn](mailto:hyj@fudan.edu.cn)

### 4. Accommodation arrangement

On-campus dormitories are available for international students. Alternatively, international students can choose to live off-campus.

On-campus dormitories must be booked online. Please log onto <http://iso.fudan.edu.cn/house.htm> from 09:00am on 6th August to 09:00am on 8<sup>th</sup> August (Beijing time) to book the room. You could find notice on ISO website <http://iso.fudan.edu.cn>. Booking online need to input the Student Number. The number of the room is limited, first come first serve.

For more details regarding on-campus and off-campus housing, please refer to the “Handbook of Visa and Accommodation for New International Students of Fudan University”, which was mailed together with the admission notice.

## 5. Transportation

Pick-up service is not available. Students should make their own arrangements to arrive at the university.

To Fudan University Main Gate (220 Handan Road, Yangpu District, Shanghai)

### 1. From Pudong International Airport

- 1) Take airport shuttle bus line 4 to Wujiaochang (五角场), then take a taxi. Around 35 CNY.
- 2) Take a taxi. Around 200 CNY.

### 2. From Hongqiao International Airport/Hongqiao Railway Station

- 1) Take metro line 10 to Guoquan Road (国权路) or Jiangwan Stadium (江湾体育场), and then take a taxi. Around 20 CNY.
- 2) Take a taxi. Around 100 CNY.

### 3. From Shanghai Railway Station

- 1) Take metro line 3 to Dabaishu (大柏树), then take a taxi. Around 20 CNY.
- 2) Take a taxi. Around 50 CNY.

To Fudan University international student dormitory (57 Wudong Road, Yangpu District, Shanghai)

### 1. From Pudong International Airport

- 1) Take airport shuttle bus line 4 to Wujiaochang (五角场), then take a taxi. Around 35 CNY.
- 2) Take a taxi. Around 200 CNY.

### 2. From Hongqiao International Airport/Hongqiao Railway Station

- I. Take metro line 10 to Guoquan Road (国权路) or Jiangwan Stadium (江湾体育场), and then take a taxi. Around 20 CNY.
- II. Take a taxi. Around 100 CNY.

### 3. Shanghai Railway Station

- 1) Take metro line 3 to Jiangwan Town (江湾镇), then take a taxi. Around 20 CNY.
- 2) Take a taxi. Around 50 CNY.

★ When you take a taxi, please choose the legitimate ones. Pay the fare according to taxi meter, and keep the receipt. The fares mentioned above are estimated in normal cases. The fares may increase in case of traffic congestion or at night due to a night time surcharge.

## 6. Previewing course materials

Due to different language skills and varying educational backgrounds, international students may face challenges in studies. It is common for international students to fail exams or have a low GPA, especially in their first year.

According to university regulations, if a student doesn't meet set academic after matriculation, the student will be placed on probation for one semester. If the set academic standard is still not met after the probationary semester, the student is to be dismissed from the university.

To assist with the transition to university life and to ensure timely and successful graduation, international students are suggested to visit the Academic Affairs Office website at [www.jwc.fudan.edu.cn](http://www.jwc.fudan.edu.cn). Please click “Downloads” (资料下载), “Training and Quality” (培养与质量), to download the “Undergraduate Curriculum” (本科教学培养方案). Please read through the curriculum and preview the textbooks, to consolidate your knowledge and fix any weaknesses you may have, to prepare yourself adequately for university life.

7. From 1<sup>st</sup> August onwards, students can browse orientation notifications and information on campus life via the orientation portal [www.freshman.fudan.edu.cn](http://www.freshman.fudan.edu.cn).

From 27 August onwards, students can log onto the orientation portal to check their college, department, class, counselor, instructors, and their contact information. Orientation week arrangements are also available on the portal. Students are also required to upload their recent photos according to the requirements listed in the orientation portal from 1<sup>st</sup> August to 7<sup>th</sup> August.

#### 8. Activation of Fudan Email address

Your Fudan email address (18XXXXXXXXXX@fudan.edu.cn) is active from 6<sup>th</sup> August onwards. Username is the student number and default password is the last six numbers of your passport number. Non-numeric characters are replaced by zero (0). It is suggested that you check this account daily to remain updated with important announcements.

Between 27 August and 28 August, your counselor will send an email to you. Please check your email and read this thoroughly.

## II. Registration

Registration Date: 2 September 2018

Registration Location:

Procedure 1: Fudan University Main Gate (220 Handan Road, Yangpu District, Shanghai)

Procedure 2: Fudan University international student dormitory (57 Wudong Road, Yangpu District, Shanghai)

#### Required Documents

1. Original Admission Notice
  2. Original JW202 or JW201 form (Visa Application for Study in China)
  3. Valid passport (you must enter China with a valid visa on this passport, or you cannot register)
  4. Original diploma of high school or above education (Diploma, A-level Certificate, IB Diploma, STPM Certificate, or equivalent)
  5. ID photo: 6 1"x1" photos (25mm×35mm), 6 2"x2" photo (passport size 33mm×48mm)
- ★ A self-service photo machine is located at the Handan Road Campus, adjacent to the student supermarket

New Students must arrive at Fudan University to register within the required timeline. If you can't come due to illness or emergency, please contact us via email (Email: iso@fudan.edu.cn). Unapproved delays will be considered as a failure to register. For those who do not provide advance notice, admission will be considered forfeited. Admission will be cancelled for those who fail to register within 2 weeks.

If not matriculating due to health or other reasons, students may apply to maintain their admission status for one year. In this case, please contact the Office for Medical Education.

Office for Medical Education

Email: yxjw@fudan.edu.cn Telephone: +86-21-54237306

### III. New international students orientation meeting

Time: 18:30-20:30, 2 September 2018 (MBBS)

Location: Room101, East-Wing, Guanghua building, Fudan University

### IV. Course selection and purchasing textbooks

1. Please read through the materials provided to you during registration, including the timetable and curriculum guide. Your counselor will help to arrange training and instruction for using the course selection system.

Time of instruction: 9:30-11:30 a.m., 3 September

2. The college will arrange all new students for course selection and confirmation

Course selection via computer system: 8:00-20:00, 4 September

Confirmation of course selection: 8:00-21:00, 8 September

3. Students can purchase textbooks according the selection results

Time of purchasing textbooks:

9:00-17:00, 6 September (Specialized course textbooks)

8:00-17:00, 8 September (General course textbooks)

#### V. Health examination or verification

Regarding international students' health examination or verification, please read through the material "Handbook of Visa and Accommodation for New International Students of Fudan University", which was mailed together with the admission notice.

#### VI. Insurance

In order to ensure the safety of international students, according to regulations set forth by the Chinese Ministry of Education, all overseas students must purchase "Foreign students comprehensive insurance". Please read through the "Handbook of Visa and Accommodation for New International Students of Fudan University", which was mailed together with the admission notice.

#### VII. Students' personal information collection, confirmation, and maintenance

Fudan University intends to establish a student management and service information system, to facilitate the maintenance of personal information and access to relevant systems. Temporary E-campus cards with identification and basic payment functions will be available right after registration and the permanent E-campus cards will be issued later. The E-campus card can be used in the campus canteens, campus stores, and libraries.

## VIII. Commencement of classes

1. Opening ceremony and orientation activities and classes will be arranged during the orientation week after registration.

Orientation Meeting: 5 September(all undergraduate new students)

Opening Ceremony: 7 September (8:30-9:30, Location: Zhengda Stadium)

2. Official first day of class: 10 September

## IX. Miscellaneous

### 1. Useful links

- 1) Fudan University email system <http://mail.fudan.edu.cn>
- 2) Fudan University official website <http://www.fudan.edu.cn>
- 3) Undergraduates academic affairs office <http://www.jwc.fudan.edu.cn>
- 4) International students office <http://iso.fudan.edu.cn>
- 5) Fudan University ehall <http://ehall.fudan.edu.cn>
- 6) Fudan University MBBS <http://mbbs.fudan.edu.cn>
- 7) Shanghai Medical College <http://shmc.fudan.edu.cn>

### 2. Wireless Network

In most areas on campus and in the libraries, wireless network access (iFudanNG.1x, iFudan.1x) is available. Username is your student ID, and the default password is the last 6 digits of your passport number. Any questions with regards to the wireless network can be directed to the information office:

Telephone: +86-21-65643207

E-mail: [urp@fudan.edu.cn](mailto:urp@fudan.edu.cn)