

复旦大学 2018 级外国留学生研究生新生
入学须知

**The Registration Guide for 2018 New
International Graduate Students
Fudan University**

2018 级复旦大学外国留学生研究生新生入学须知

一、入学准备

1. 入境签证

关于签证和居留许可,新生请务必申请学习签证(X1 或 X2 签证)入境,具体信息请认真查看一同寄送的《2018 年复旦大学留学生新生签证&住宿指南》相关内容。

2. 学号查询

8 月 1 日起,新生可访问复旦大学外国留学生工作处网站查询学号 (<http://iso.fudan.edu.cn/QueryStuNo/>), 以便预订留学生公寓。

3. 支付学费

新生请于 8 月 20 日至 9 月 28 日 访问 <http://iso.fudan.edu.cn/wszf.htm>, 并按照指示 网上支付学费。学费按学年支付,学费标准请浏览我校财务处网站收费公示 <http://cwc.fudan.edu.cn/>。

办理缴费过程中,若有疑问,请与复旦大学财务处联系。

联系电话: +86-21-65648170

邮箱: hyj@fudan.edu.cn

4. 住宿安排

新生可选择入住留学生公寓,也可以选择校外住宿。

留学生公寓需网上预订 (<http://iso.fudan.edu.cn/house.htm>)。预定时间为 8 月 6 日上午 9:00 至 8 月 8 日上午 9:00 (北京时间)。因房间数量有限,先到先得。网上预订住房时需输入学号。

关于校内、校外住宿其他信息,请认真查看《复旦大学留学生新

生签证&住宿指南》相关内容。

5. 来校交通

学校不提供接机或接站服务，请同学们自行到校。具体地址请见附件《各院系报到地点一览表》。

(1) 前往邯郸校区复旦大学正门（上海市杨浦区邯郸路 220 号）

浦东机场：机场四线到五角场站，换乘出租车，约 35 元；乘坐出租车，约 200 元

虹桥机场/虹桥火车站：轨道交通 10 号线到国权路站或江湾体育场站，换乘出租车，约 20 元；乘坐出租车，约 100 元

上海火车站：轨道交通 3 号线到大柏树站，换乘出租车，约 20 元；乘坐出租车，约 50 元

(2) 前往邯郸校区复旦大学留学生公寓（上海市杨浦区武东路 57 号）

浦东机场：机场四线到五角场站，换乘出租车，约 35 元；乘坐出租车，约 200 元。

虹桥机场/虹桥火车站：轨道交通 10 号线到国权路站或江湾体育场站，换乘出租车，约 20 元；直接乘坐出租车，约 100 元

上海火车站：轨道交通 3 号线到江湾镇站，换乘出租车，约 20 元；直接乘坐出租车，约 50 元

★枫林校区、张江校区以及江湾校区学生请提前查询交通线路。

★搭乘出租车时，请选择具有合法营运标识的车辆，按照计价器显示的金额付费，并且保留好发票。以上费用是在路况正常的情况下

产生的费用，如果遇到道路阻塞和夜晚，费用会有所增加。

6.相关网站

新生报到前，请提前浏览以下网址了解最新的入学报到信息。

复旦大学外国留学生工作处网站 <http://iso.fudan.edu.cn/>

复旦大学研究生院网站 <http://www.gs.fudan.edu.cn/>

复旦大学迎新网站 www.freshman.fudan.edu.cn

二、开学报到

1. 报到日期：9月1日

2. 报到地点及流程：

第一步：各院系报到 地址请见附件《各院系报到地点一览表》

第二步：复旦大学留学生公寓（上海市杨浦区武东路57号）办理保险、体检预约、开具外国人居留许可《办证申请函》等相关事宜

3. 报到注册所需材料(原件)：

(1) 录取通知书；

(2) 近期一寸证件照6张(2.5×3.5cm)；

(3) 前一学段的学历证书和学位证书

根据规定，无故逾期两周不报到者，以及发现通过不正当手段入学者，取消入学资格。请新生务必在规定日期内来校报到。不能按时报到的学生，应事先向所属院系办理请假手续(附件：院系联系方式)。请假期限从规定的报到日起算，最长不能超过2个星期。因故错过报到时间者，到所在院系研究生秘书处报到。

四、健康检查或体检证明验证

关于留学生健康检查或体检证明验证，请认真查看《复旦大学留学生新生签证&住宿指南》相关内容。

五、保险

为加强留学生学习期间的安全保障，根据中国教育部相关文件精神，外国留学生到中国后必须购买“来华留学生综合保险”。请认真查看《复旦大学留学生新生签证&住宿指南》相关内容。

六、入学教育

1. 中文说明会（所有中文授课专业）：

时间：9月1日 18:30-20:30 地点：复旦大学光华楼东辅楼 102 室

2. 英语说明会（所有英文授课专业）：

时间：9月1日 18:30-20:30 地点：复旦大学光华楼东辅楼 101 室

3. 各院系入学教育

9月3日—9月7日，请在入学报到时向所属院系确认入学教育安排。

七、开学典礼

9月3日—9月7日 具体时间、地点和安排由院系另行通知。

八、正式上课：9月10日

九、学籍注册

1. 时间：9月27日—28日 上午 8:00—11:30 下午 1:30—4:30
2. 地点：所在院系研究生秘书（教务员）办公室

十、入学报到事务咨询

Email: iso@fudan.edu.cn

1. 外国留学生工作处
电话：+86-21-55664487/65643413
2. 研究生院培养办公室
电话：+86-21-65642678/65643195
3. 医学学位与研究生教育管理办公室
电话：+86-21-54237024

各院系报到地点一览表

院系	联系电话	报到地点
中国古代文学研究中心（古籍所）	86-21-55664047	邯郸校区（武东路 57 号）北区学生公寓体育馆
中国语言文学系	86-21-65642020	邯郸校区（武东路 57 号）北区学生公寓体育馆
	86-21-65643246	
外国语言文学学院	86-21-65642692	邯郸校区（武东路 57 号）北区学生公寓体育馆
新闻学院	86-21-55664686	邯郸校区（武东路 57 号）北区学生公寓体育馆
历史学系、旅游学系	86-21-55664045	邯郸校区（武东路 57 号）北区学生公寓体育馆
	86-21-65642511	
文史研究院	86-21-55665284	邯郸校区（光华楼西主楼 2804 室）
哲学学院	86-21-65648470	邯郸校区（武东路 57 号）北区学生公寓体育馆
国际关系与公共事务学院	86-21-55665488	邯郸校区（文科楼 609 室）
物理学系	86-21-65642364	江湾校区（淞沪路 2005 号）行政楼一楼
计算机科学技术学院	86-21-51355555*17	张江校区（张衡路 825 号软件楼 102 第二会议室）
法学院	86-21-51630088	江湾校区（法学院楼 236）
经济学院	86-21-55664890	邯郸校区（武东路 57 号）北区学生公寓体育馆
管理学院	86-21-25011446	邯郸校区（武东路 57 号）北区学生公寓体育馆
	86-21-25011448	
	86-21-25011497	
信息科学与工程学院	86-21-65643149	邯郸校区（武东路 57 号）北区学生公寓体育馆
社会发展与公共政策学院	86-21-55665470	邯郸校区（武东路 57 号）北区学生公寓体育馆
环境科学与工程系	86-21-65643741	江湾校区（淞沪路 2005 号）行政楼一楼
国际文化交流学院	86-21-65643337	邯郸校区（武东路 57 号）北区学生公寓体育馆
文献信息中心	86-21-65648780	邯郸校区（光华楼西主楼 1621 室）
药学院	86-21-51980168	张江校区（张衡路 826 号药学院科研楼一楼）
临床医学院	86-21-54237446	枫林校区（东安路 131 号）明道楼一楼
软件学院	86-21-51355355*21	张江校区（软件楼 301 室）
	86-21-51355355*14	
生命科学学院	86-21-51630509	江湾校区（生命科学楼 c107）
材料科学系	86-21-65642382	邯郸校区（武东路 57 号）北区学生公寓体育馆

The Registration Guidance for 2018 New International Graduate Students

Preparation

1. Entry Visa

New students are required to enter China with Student Visa X1 or X2. Please refer to *Handbook of Visa & Accommodation for New International Students of Fudan University* enclosed to get more details.

2. Student ID Number Query

You may visit the website (<http://iso.fudan.edu.cn/QueryStuNo/>) to get your Student ID Number for dormitory reservation from August 1.

3. Tuition Fee Payment

Please visit the website (<http://iso.fudan.edu.cn/wszf.htm>) to pay online **from August 20 to September 28 (Beijing Time)**.

The tuition fees are charged on a yearly basis. You may visit the website

<http://cwc.fudan.edu.cn/> to check scale of tuition fee. If you have any query on tuition payment, please contact Financial Office of Fudan University.

Tel: +86-21-65648170 Email: hyj@fudan.edu.cn

4. Accommodation

New students may choose to live in international student dormitory or live off campus.

If you would like to live in international student dormitory, please visit the website (<http://iso.fudan.edu.cn/en/house.htm>) to book a room **from 9:00 a.m., 6th of August to 9:00 a.m., 8th of August (Beijing Time)**. Due to limited rooms, reservation is on the basis of first come first served. Student ID Number is necessary for reservation online.

You can refer to *Handbook of Visa & Accommodation for New International Students of Fudan University* to get more details on international student dormitory and off-campus living.

5. How to Arrive

Fudan University does not provide pick-up services. Students can take a taxi or a bus or subway from the airport to Fudan University (Handan Campus).

From	Taxi	Airport Bus	Subway
Hongqiao Airport	Around 100RMB	N/A	<ul style="list-style-type: none">● Take Line 10 and get off at Guoquan Rd, then take a taxi to No.57 Wudong Rd● Total cost is around 20RMB
Pudong International Airport	Around 200RMB	<ul style="list-style-type: none">● Take Airport Bus Line No.4 and get off at Guoding Rd Station● Total cost is around	<ul style="list-style-type: none">● Take Line 2 and transfer to Line 10 at East Nanjing Rd Station● Take Line 10 and get off at Guoquan Rd, then take a taxi to No.57 Wudong Rd

		35RMB	● Total cost is around 20RMB
Shanghai Railway Station	Around 50RMB	N/A	<ul style="list-style-type: none"> ● Take Line 3 and get off at Jiangwan Town, then take a taxi to No.57 Wudong Rd ● Total cost is around 20RMB

Note:

1. Please check transportation information in advance for students in Fenglin, Zhangjiang and Jiangwan Campus.
2. Please take licensed taxi and keep an invoice. The fees above is based on usual situation, extra fee might be made in case of transportation jam or at night.

6. Related Website

You may visit the following websites for updated information on registration

International Students Office <http://iso.fudan.edu.cn/>

Graduate School <http://www.gs.fudan.edu.cn/>

Fudan Freshmen <http://www.freshman.fudan.edu.cn/>

Registration

1. Date: September 1

2. Venue and Procedure

Step 1: *Registration at department. Please refer to enclosed List of Registration Place of School/Department*

Step 2: *Registration at International Students Dormitory (57 Wudong Road) for compulsory insurance, medical-check reservation and residents permit for students and so on.*

3. Necessary Original Documents for Registration:

- (1) Admission Notice
- (2) Six one-inch passport-sized photos (2.5 x 3.5 cm)
- (3) Diploma: All new students are required to present the original diploma of highest degree conferred during the registration period.

According to the regulation, Fudan University would cancel his or her qualification for admission if he or she doesn't register within two weeks from September 1 on, or get the admission unfair. Please make sure to register within the prescribed date.

If students cannot register on time, they should ask a leave from the department before the registration date. Attached please find the list of department contact information. Leaving period from the registration date should be no longer than 2 weeks. If students missed the registration date, you have to register at the academic office in your school or department.

Physical Examination and Verification

Students may refer to *Handbook of Visa &Accommodation for New International Students of Fudan University* to get more details on medical check or medical result verification.

Insurance

In order to assure the safety of international students during the study period and according to the regulations by the Chinese Ministry of Education, all international students are required to purchase *Foreign Students Overall Insurance*.

Students may refer to *Handbook of Visa &Accommodation for New International Students of Fudan University* to get more details.

Orientation

1. Chinese-taught Program Students
Venue: Room 102, East Wing of Guanghai Building
Time: 6.30pm on September 1
2. English-taught Program Students
Venue: Room 101, East Wing of Guanghai Building
Time: 6.30pm on September 1
3. Department Orientation (between September 3 and 7)
Please consult your own department for details.

Opening Ceremony

It would take place between September 3 and 7. Please consult your own department for details.

Class Beginning

Classes will start from September 10

Graduate School System Registration

1. Time: 8.00 am-11.30 am and 1.30 pm-4.30pm, September 27 to 28
2. Venue: Department office

Contact

Email: iso@fudan.edu.cn

1. International Students Office: +86-21-55664487/65643413,
2. Graduate School: +86-21-65642678/65643195
3. Graduate Medical Education Office: +86-21-54237024.

* Should there be any inconsistencies between Chinese and English Versions, the Chinese version shall prevail.

List of Registration Place of School/Department

School/Department	Tel.	Place of Registration
Chinese Classics Research Institute	86-21-55664047	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
Department of Chinese Language and Literature	86-21-65642020	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
	86-21-65643246	
College of Foreign Languages and Literatures	86-21-65642692	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
School of Journalism	86-21-55664686	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
Department of History Department of Tourism	86-21-55664045	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
	86-21-65642511	
National Institute for Advanced Humanistic Studies	86-21-55665284	Room 2804 , West Main, Guanghua Tower, No. 220, Handan Road, Shanghai P.R.China
School of Philosophy	86-21-65648470	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
School of International Relations and Public Affairs	86-21-55665488	Room 609, Liberal Arts Building, Fudan University, No. 220, Handan Road,Shanghai P.R.China
Department of Physics	86-21-65642364	The First Floor of Administrative Building,Jangwan Campus(No.2005 Songhu Rd.)
School of Computer Science	86-21-51355555*17	Room 102,Software Building, No.825,Zhangheng Rd.
Law School	86-21-51630088	Room 236, LEO KOGUAN Law Building, Fudan University, 2005 Songhu Road,Shanghai P.R.China

School of Economics	86-21-55664890	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
School of Management	86-21-25011446	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
	86-21-25011448	
	86-21-25011497	
School of Information Science and Technology	86-21-65643149	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
School of Social Development and Public Policy	86-21-55665470	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
Department of Environmental Science and Engineering	86-21-65643741	The First Floor of Administrative Building, Jangwan Campus(No.2005 Songhu Rd.)
International Cultural Exchange School	86-21-65643337	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)
Center of Documental Information	86-21-65648780	Room 1621 , West Main, Guanghua Tower, No. 220, Handan Road, Shanghai P.R.China
School of Pharmacy	86-21-51980168	1st Floor of Research Building,School of Pharmacy,826 Zhangheng Rd
School of Clinical Medicine	86-21-54237446	1st Floor of Zhidao Building,Fudan University, No.131, Dong'an Road, Xuhui District, Shanghai P.R.China
Software School	86-21-51355355*21	Room 301, No. 1159 Cailun Rd. Pudong District, Shanghai
	86-21-51355355*14	
School of Life Sciences	86-21-51630509	Room C107, No.2005, Songhu Road, School of Life Sciences, Songhu Road, Shanghai, P.R.China
Department of Materials Science	86-21-65642382	Gymnasium(Northern Part),Handan Campus(No. 57, Wudong Rd.)